



The Fourwinds Homeowners Association A Not-for-Profit Association

ARCHITECTURAL IMPROVEMENT REQUEST

PLEASE PRINT: UNIT ADDRESS: _____

NAME DAYTIME PHONE

ADDRESS CITY STATE ZIPCODE

Draw proposed changes or modifications below, provide a plan view (looking down) and a side view, if applicable. You may also attach plans and views created on your behalf by the contractor. All details must be included as part of the request.

PROCOM

Professional Community Management, Inc.

1111 Benfield Blvd. Suite 110,
Millersville MD 21108Crofton, MD 21114
(301) 261-0777 (D.C. Line), (410) 721-0777 (Local), (410) 721-4854 (Fax)
Web Site: WWW.PROCOMGT.COM

The changes requested ARE NOT authorized until this request is approved by the Fourwinds HOA Architectural Review Committee (ARC). DO NOT PROCEED WITH WORK UNTIL APPROVED IN WRITING!! Attach copy of manufacturer's material specifications or provide sample of materials if available.

Provide a narrative Description of Changes or Modifications:

The changes as proposed shall meet any and all codes, permits or other requirements deemed necessary by County, State, or other governmental Authority. I will be responsible for complying with all license, permit or code provisions required by law.

Unit Owner's Signature

Date

(AFTER SIGNING, SUBMIT TO PROCOM FOR APPROVAL BY THE ARC.)

DISPOSITION:

APPROVED

DENIED

APPROVED SUBJECT TO THE FOLLOWING CONDITIONS:

Fourwinds HOA is not responsible for permits, licenses or any other requirements controlled by any governmental authority.

Chairman, Architectural Review Committee

Date

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