

**TERNBERRY-HOMEWONERS ASSOCIATION
APPLICATION FOR ARCHITECTURAL CHANGE**

To: Architectural and Environmental
Review Committee
Attn: Paula McClendon
Professional Community
Management, Inc.
1111 Benfield Blvd, Ste 110
Millersville, MD 21108-3003

From _____
Address: _____
Telephone: _____
Date: _____

Directions: (Please print or type)

Please describe all proposed improvements, alterations, or changes to your lot or the outside of your home, including drawings, clippings, pictures, catalog illustrations, color and type of construction. Include a site plan indicating the size and location of improvements, photographs or construction drawings, and in the case of fences, the height of the fence. For patios, decks and balconies, include a landscape plan.

Owner's Acknowledgements: I acknowledge and understand that...

1. ...all alterations are consistent with the architectural requirements covered by the Ternberry Homeowner's Association Inc., Declaration of Covenants, Conditions and Restrictions.
2. ...nothing in this petition for alteration gives permission to violate any of the provisions of the building and zoning codes of Prince Georges County.
3. ...work based on this request will not commence until written approval by the Architectural and Environmental Review Committee (AERC) has been received by me.
4. ...if construction or exterior alterations are begun or made prior to approval I may be required to return the property to its former condition at my own expense and that I will be required to pay all legal expenses involved.
5. ...approval is contingent upon construction or alteration being completed as designed and approved.
6. ...any change from the original application must be resubmitted for approval.
7. ...**stockade fences are not allowed.** All fences constructed must be "Wyngate" type fences using 4" wide boards. No fence may be more than six (6) feet in height.
8. ...**pigmented finish, stain, water repellent or preservative is not permitted. Only clear finish may be used.**
9. ...members of the Architectural and Environmental Review Committee are permitted to make a routine inspection of the architectural modification.

10. ...a copy of this application will be returned to me after review by the Architectural and Environmental Review Committee.
11. ...the alteration authority granted by this application will be revoked automatically if the alterations requested have not commenced with 180 days of the approval date of this application and completed within 60 days of the construction commencement date, unless a written request for an extension of time is submitted prior to the expiration of the 60 days and approved by the Architectural and Environmental Review Committee.
12. ...approval by the Architectural and Environmental Review Committee is strictly for aesthetic purposes and compliance with the Declaration, Covenants, Conditions and Restrictions and governing documents of the Association only. Such approval in no way indicates that the Architectural and Environmental Review Committee or the Board of Directors has made any engineering reviews or conducted any physical surveys relative to the proposed change.
13. ...it is my responsibility to ensure that the changes proposed do not adversely impact drainage or other environmental and topographic conditions and that any and all changes shall be located on my lot.
14. ...it is my responsibility to contact the Washington Suburban Sanitary Commission (WSSC) regarding planting, fencing and construction restrictions and responsibilities with WSSC easements prior to installing and I shall hold the Architectural and Environmental Review Committee, Board of Directors and Association harmless and indemnify said parties for any liability or damage which is caused by my actions in the performance of the improvement and or change.
15. ...all proposed improvements must meet county codes. My signature indicates that these standards are met to the best of my knowledge. I understand that application for all required building permits is my responsibility.

Owner/Applicant Signature _____

Date _____

Co-owner/Applicant Signature _____

Date _____

Attachments: Sketches, photos, catalog illustrations, etc., of ALL construction/work to be done.

Comments _____

For COMMITTEE USE ONLY: Date Received _____

Approved: _____ Date: _____

Disapproved: _____ Date: _____

Comments: _____

